



JABATAN KASTAM DIRAJA MALAYSIA

USER MANUAL

SALES & SERVICE TAX (MySST)

EXEMPTION MODULE

Schedule A – Item 65
(Public User)

VERSION 1.0

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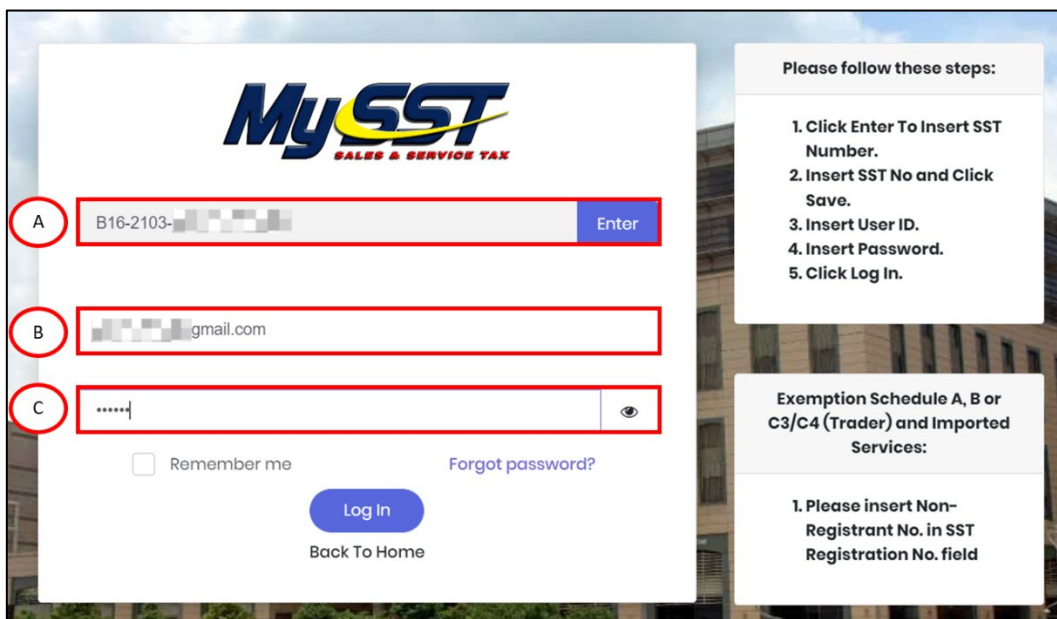
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1 Application for Item 65



MySST
SALES & SERVICE TAX

A B16-2103- Enter

B gmail.com

C

☐ Remember me [Forgot password?](#)

Log In

[Back To Home](#)

Please follow these steps:

1. Click Enter To Insert SST Number.
2. Insert SST No and Click Save.
3. Insert User ID.
4. Insert Password.
5. Click Log In.

Exemption Schedule A, B or C3/C4 (Trader) and Imported Services:

1. Please insert Non-Registrant No. in SST Registration No. field

Figure 1 Login

1. Go to <https://mysst.customs.gov.my/> and click Log In menu.
2. Click Enter button to insert **Non-Registrant No.** in the field provided (A) (Refer Figure 1).
3. Insert **User ID** in the field provided (B) (Refer Figure 1).
4. Insert valid **Password** in the field provided (Refer Figure 1).
5. Click on **Log In** button (C) (Refer Figure 1).

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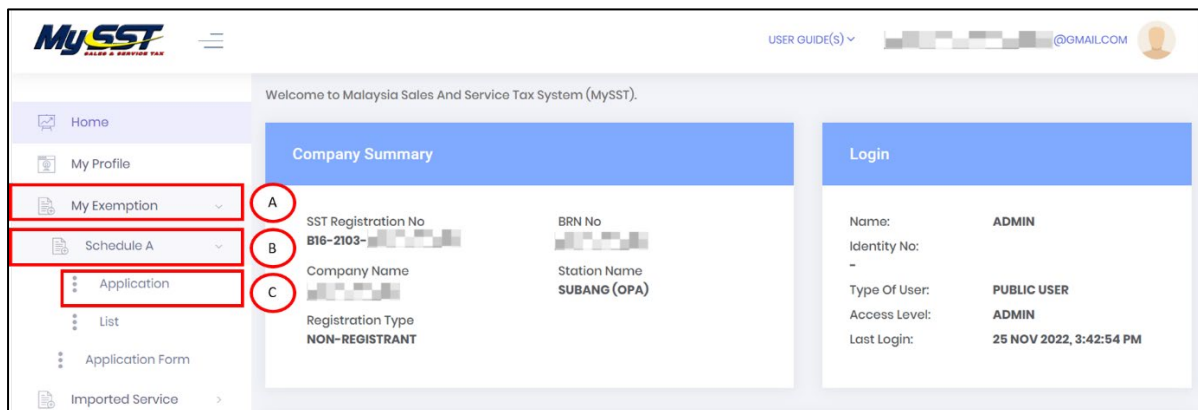


Figure 2 Dashboard - Exemptions Menu

- Dashboard display (Refer Figure 2).
- Click on **My Exemption** menu(A) (Refer Figure 2).
- Click on **Schedule A** sub-menu (B) (Refer Figure 2).
- Click on **Application** (C) (Refer Figure 2).

Exemption Schedule A Manage Exemption Schedule A

PERMOHONAN PENGECEUALIAN PEMBAYARAN CUKAI JUALAN UNTUK PENGIMPOR / MEMBELI BARANG DI BAWAH JADUAL A, PERINTAH CUKAI JUALAN (ORANG YANG DIKECEUALIKAN DARIPADA PEMBAYARAN CUKAI) 2018 APPLICATION FOR EXEMPTION FROM PAYMENT OF TAX ON IMPORT / PURCHASE GOODS UNDER SCHEDULE A, SALES TAX (PERSONS EXEMPTED FROM PAYMENT OF TAX) ORDER 2018

1. Jenis Permohonan/ Application Type Pengecualian di Bawah Butiran (Silalah Pilih)

Jadual A, Perintah Cukai Jualan (Orang Yang Dikecualikan daripada Pembayaran Cukai) 2018
Exemption under Item (Please Choose) Schedule A, Sales Tax (Persons Exempted from Payment of Tax) Order 2018

[Lihat Butiran Jadual A / Show Item in Schedule A](#)

Sendiri A

Butiran/Item 65 B

[Create Application / Cipta Permohonan](#) C

Figure 3 Manage Exemptions Schedule A

- Manage Exemptions Schedule A display (Refer Figure 3).
- Choose **categories: Sendiri** from drop down list (A) (Refer Figure 3).
- Choose **Item 65** from dropdown list (B) (Refer Figure 3).
- Click on **Create Application/ Cipta Permohonan** button (C) (Refer Figure 3).

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SYARAT-SYARAT PERMOHONAN BUTIRAN 65
Application Conditions for Item 65

1. The haulage operator must have a valid MIDA Confirmation Letter;
2. The goods exempted are prime mover falling under subheading 8701.21.9000, 8701.22.9000, 8701.23.9000, 8701.24.9000, 8701.29.9000 and container trailer falling under subheadings 8716.39.4000, 8716.39.9100 and 8716.39.9900 of the prevailing Customs Duties Orders;
3. The prime mover must be used for the purpose of hauling the container trailer;
4. The container trailer must be directly used for haulage operations;
5. The goods are purchased from a registered manufacturer under the Sales Tax Act 2018;
6. The haulage operator shall produce a valid sales tax exemption certificate to a registered manufacturer upon purchase of the goods;
7. The goods are new and unused;
8. The haulage operator shall submit a valid document Surat Tawaran Kelulusan Lesen Kenderaan Perdagangan Kelas Pembawa A Bagi Kontena issued by the Road Transport Department (JPJ) for Peninsular Malaysia or Commercial Vehicle Licensing Board (CVLB) for Sabah and Sarawak;
9. For replacement of goods, the haulage operator must produce a valid document Surat Pemberitahuan Kelulusan Ubahsuarat Ganti Kenderaan Bagi Kelas Lesen Pembawa A Bagi Kontena issued by JPJ for Peninsular Malaysia or CVLB for Sabah and Sarawak;
10. The haulage operator shall pay any duty liable to be paid on the goods replaced;
11. The goods are not sold, transferred or exported without the approval of the Director General of Customs;
12. The haulage operator shall prepare and submit Laporan CJ(P) Jadual A-MIDA along with a purchase invoices to the customs controlling station at any time when purchase of goods with sales tax exemption occurred;
13. The haulage operator shall pay all the taxes on any goods that cannot be accounted for;
14. For the purposes of disposal, transfer, sale, export and donation of goods, that has been granted tax exemption, the haulage operator must obtain written permission from the Director General of Customs subject to the following conditions:
 - (i) For the goods which are less than 10 years old from the date of purchases:
 - (A) The haulage operator shall pay all taxes based on the item description and the rate of duty as in the prevailing Customs Duties Order and Sales Tax (Rate of Tax) Order 2018; and
 - (B) For the goods to be sold as scraps as imposed by Director General of Customs, the haulage operator shall pay all taxes based on the rate of tax under the scraps tariff code (if any);
 - (ii) For the goods that has achieved economic lifespan of 10 years or more, the haulage operator is exempted from tax involved and is not required to pay back the tax which was exempted;
15. The haulage operator shall keep records or accounts of the goods purchased. Such records or accounts shall be provided for inspection by any sales tax officer at any time.

A

☒

Saya dengan ini mengakui telah membaca, memahami dan bersetuju dengan terma dan syarat yang diperlukan.

I hereby acknowledge that I have read, understand and agree to the terms and conditions required.

No

Confirm

B

Figure 4 Application Conditions for Item 65 pop up

14. Tick in checkbox (A) (Refer Figure 4).

15. Click on **Confirm** button (B) (Refer Figure 4).



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1. Jenis Permohonan / Application Type : 65
Pengecualian di Bawah Butiran 65 Jadual A, Perintah Cukai Jualan (Orang Yang Dikecualikan daripada Pembayaran Cukai) 2018 Exemption under Item 65 Schedule A, Sales Tax (Persons Exempted from Payment of Tax) Order 2018

BAHAGIAN A BAHAGIAN B BAHAGIAN C BAHAGIAN D

BAHAGIAN A: MAKLUMAT PEMOHON
PART A : APPLICANT INFORMATION

2) Nama
Name AMSYAR SYAZWAN

2a) No. Telefon
Telephone No

2b) Alamat Emel
Email Address

3) No Kad Pengenalan
Identity Card No

4) Jawatan
Designation SA

5) Nama Syarikat/Firma/Kementerian/Jabatan/Agensi/Institusi/Individu
Name of Company/Firm/Ministry/Department/Agency/Institution/Individual

6) No. Pendaftaran Cukai Jualan / Perkhidmatan
Sales Tax / Service Tax Registration No EG STN-YYMM-XXXXXXX

7) Tarikh
Date 25/11/2022

8) No Kelulusan (MIDA, MOF, RMCD, etc)
Approval No (MIDA, MOF, RMCD, ETC) **A**

9) No. Pesanan Belian
Purchase Order PURCHASE ORDER

10) Alamat
Address NO 15 JALAN PERMAI
TAMAN PERMAI
ADDRESS OF BUSINESS

Poskod
Postcode 40000

Bandar
City SHAH ALAM

Negeri
State SELANGOR

11) Alamat Tempat Mengilang :
Address of Manufacturing Premises
☐ Klik jika alamat sama dengan item 10*
Click if it is the same with item 10*

Poskod
Postcode
POSTCODE

Bandar
City
CITY

Negeri
State
STATE

Cancel **B**

Figure 5 Part A: Applicant Information

16. Insert **Approval No (MIDA, MOF, RMCD, etc)** in the field provided (A) (Refer Figure 5).

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17. Click on **Next** button (B) (Refer Figure 5).

1. Jenis Permohonan / Application Type : 65
Pengecualian di Bawah Butiran 65 Jadual A, Perintah Cukai Jualan (Orang Yang Dikecualikan daripada Pembayaran Cukai) 2018 Exemption under Item 65 Schedule A, Sales Tax (Persons Exempted from Payment of Tax) Order 2018

BAHAGIAN A **BAHAGIAN B** BAHAGIAN C BAHAGIAN D HANTAR

BAHAGIAN B : MAKLUMAT ORANG YANG AKAN MENANDATANGANI SIJIL KELULULUSAN PENGECCUALIAN
(seperti di ruang (5) Jadual A)
PART B : PERSONS DESIGNATED TO SIGN CERTIFICATE OF EXEMPTION INFORMATION (as in column (5) Schedule A)

12) Nama
Name

12 a) Jenis Pengenalan
Identity Type

NOMBOR KAD PENGENALAN / IDENTITY CARD NO

No Kad Pengenalan
Identity Card No.

12 b) Jawatan
Designation

CEO

Cancel Back **Next** **A**

Figure 6 Part B: Persons Designated to Sign Certificate of Exemption Information

18. Insert Name, Identity Type, Identity/ Passport No and Designation in the fields provided (Refer Figure 6).

19. Click on **Next** button (A) (Refer Figure 6).

BAHAGIAN C : MAKLUMAT PEMBEKAL
PART C : SUPPLIER INFORMATION

13) Nama Firma / Syarikat :
Name of Firm / Company :

14) Alamat
Address of Business

Poskod
Postcode

Bandar
City

Negeri
State

NO 1 TAMAN PERMAI
 JALAN ABDULLAH
 ADDRESS OF BUSINESS
 17020
 PASIR MAS
 KELANTAN

Cancel Back **Next** **A**

Figure 7 Part C: Supplier Information

20. Insert Name of Firm/ Company and Address of Business in the fields provided (Refer Figure 7).

21. Click on **Next** button (A) (Refer Figure 7).

BAHAGIAN D : PERIHAL BARANG-BARANG
PART D: DESCRIPTION OF GOODS

Add Item **A**

Action	No. Kod Tarif	Perihal Barangan	Unit	Deskripsi	No. Chasis	No. Enjin	Jenama	Model
No data								

Total: 0

Cancel Back **Next**

Figure 8 Part D: Description of Goods

22. Click on **Add item** button (A) (Refer Figure 8).

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Tambah Perihal / Add Description

No. Kod Tarif
Tariff Code No.

8701299000

Perihal Barangan
Description of Goods

--- OTHER

Unit
Unit

Deskripsi
Description

XXXXXX

No. Chasis
Chassis No.

No. Enjin
Engine No.

Jenama
Brand

XXXXXX

Model
Model

XXXXXX

Tahun
Year

2022

Nilai (RM)
Value : (eg: 77000.00)

RM 1,000.00

Close

Add

A

Figure 9 Add Description pop up

23. Add Description pop up display (Refer Figure 9).
24. Insert all the required fields provided (Refer Figure 9).
25. Click on **Add** button (A) (Refer Figure 9).

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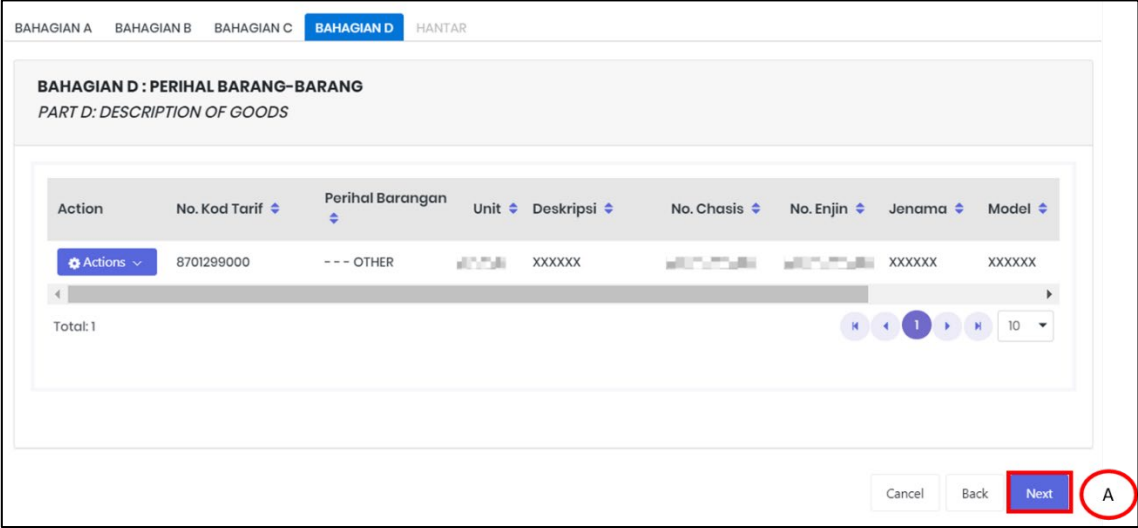


Figure 10 Part D: Description of Goods with fields

26. Click on **Next** button (A) (Refer Figure 10).

(Note: Limit one item only for one certificate)

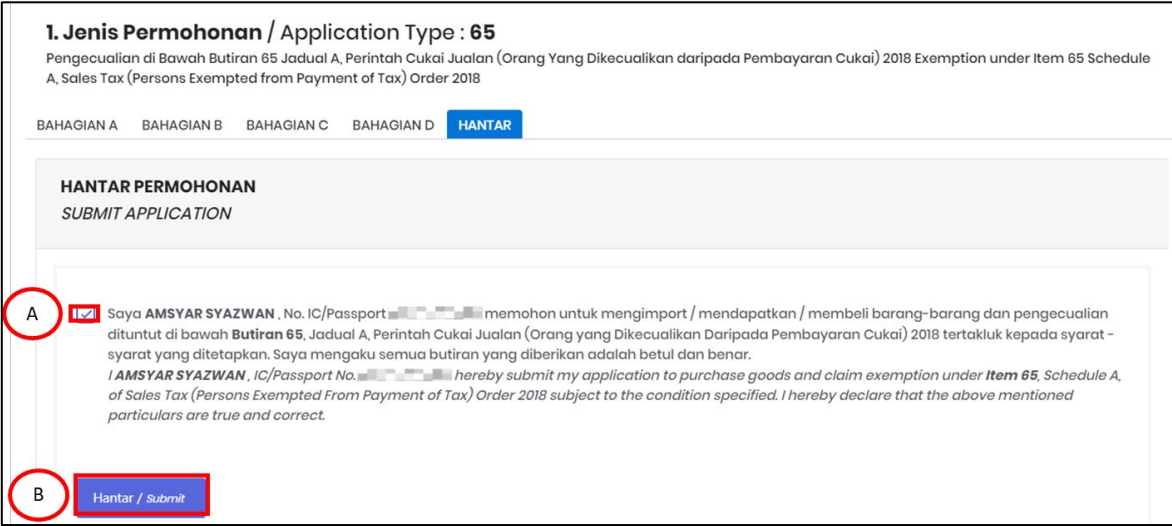
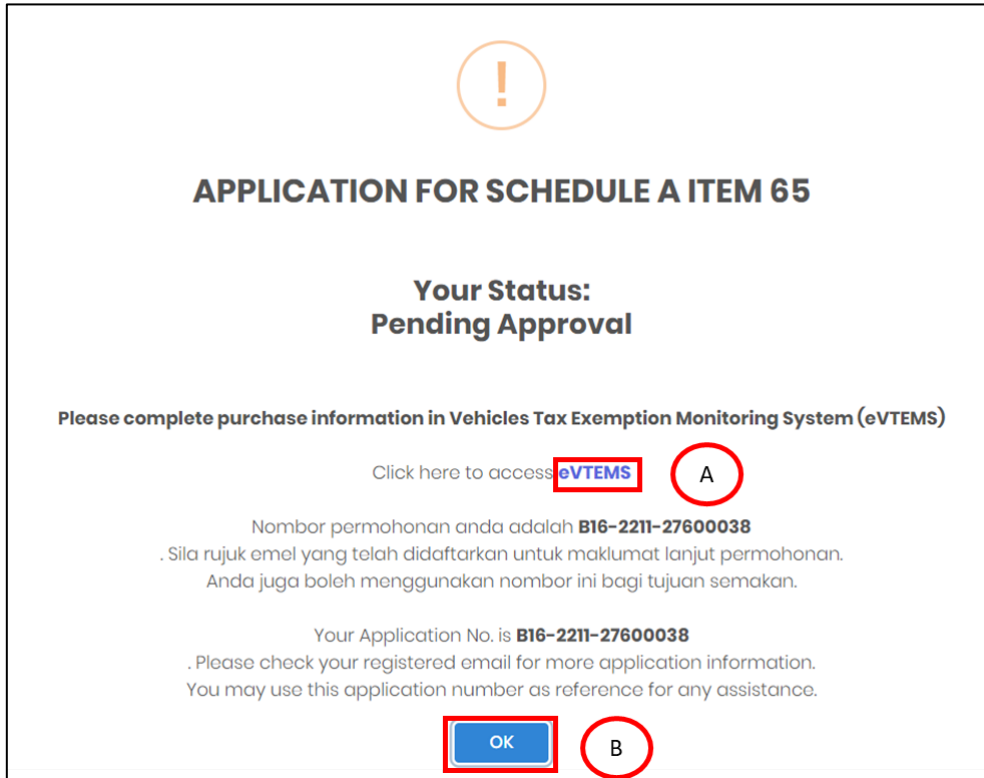


Figure 11 Submit Application

27. Tick on checkbox (A) (Refer Figure 11).

28. Click on **Submit** button (B) (Refer Figure 11).

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APPLICATION FOR SCHEDULE A ITEM 65

**Your Status:
Pending Approval**

Please complete purchase information in Vehicles Tax Exemption Monitoring System (eVTEMS)

Click here to access **eVTEMS** **A**

Nombor permohonan anda adalah **B16-2211-27600038**
. Sila rujuk emel yang telah didaftarkan untuk maklumat lanjut permohonan.
Anda juga boleh menggunakan nombor ini bagi tujuan semakan.

Your Application No. is **B16-2211-27600038**
. Please check your registered email for more application information.
You may use this application number as reference for any assistance.

OK **B**

Figure 12 Application for Schedule A Item 65 pop up

29. Application for Schedule A Item 65 pop up display (Refer Figure 12).
30. Status change to pending approval (Refer Figure 12).
31. Click on hyperlink **eVTEMS** (A) to complete purchase information (Refer Figure 12).
32. Click on **OK** button (C) to close the pop up (Refer Figure 12).



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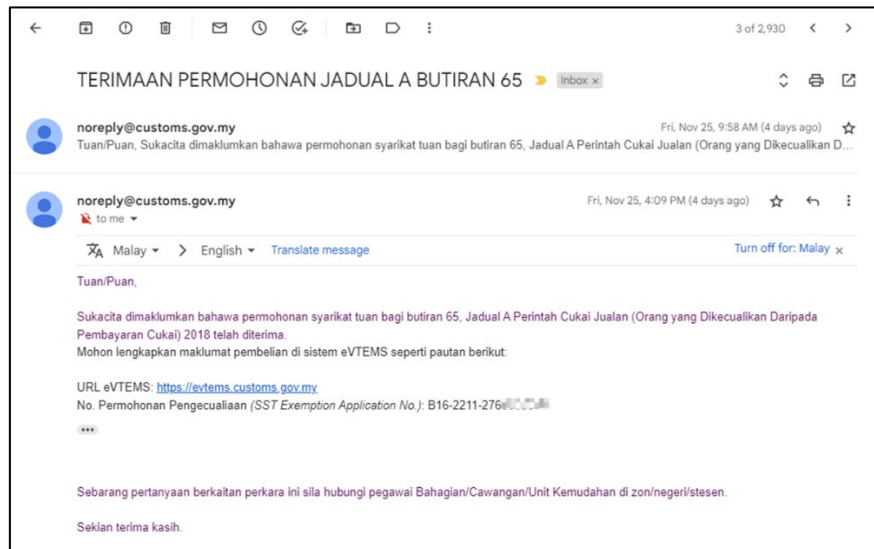


Figure 13 Email Notification - Pending Approval

33. Email notification of application item 65 with status pending approval will be received (Refer Figure 13).

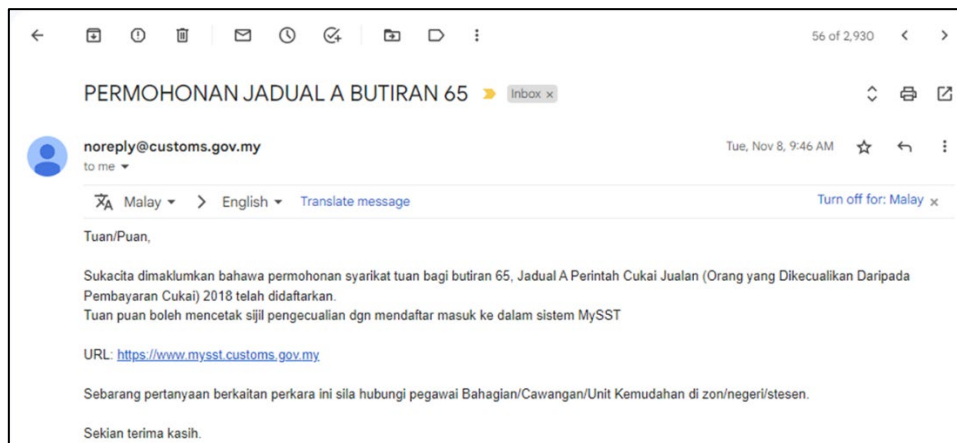


Figure 14 Email Notification - Approved

34. Email notification of application item 65 with status approved will be received after Customs officer approve the application (Refer Figure 14).

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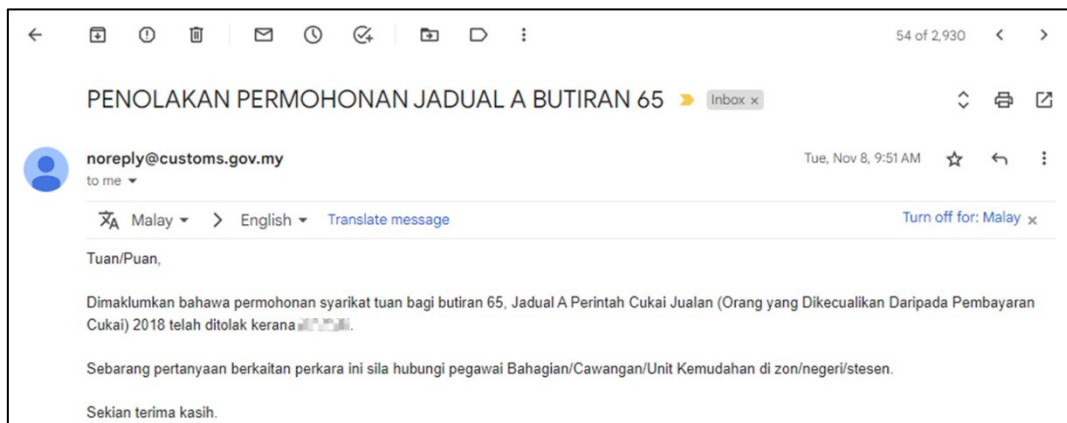


Figure 15 Email Notification - Rejected

35. Email notification of application item 65 with status rejected will be received after Customs officer reject the application (Refer Figure 13).

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2 View/ Print Certificate for Item 65

1. Go to <https://mysst.customs.gov.my/> and click Log In menu.
2. Click Enter button to insert **Non-Registrant No.** in the field provided (A) (Refer Figure 1).
3. Insert **User ID** in the field provided (B) (Refer Figure 1).
4. Insert valid **Password** in the field provided (Refer Figure 1).
5. Click on **Log In** button (C) (Refer Figure 1).

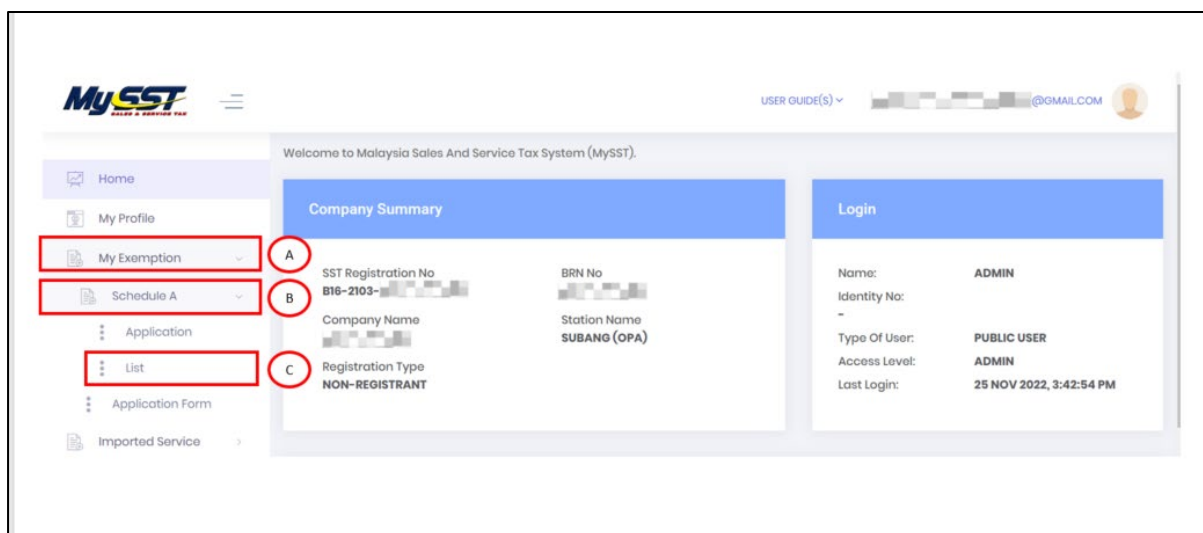


Figure 16 Dashboard - Exemptions Menu - List

6. Dashboard display (Refer Figure 16).
7. Click on **My Exemption** menu(A) (Refer Figure 16).
8. Click on **Schedule A** sub-menu (B) (Refer Figure 16).
9. Click on **List** (C) (Refer Figure 16).

Schedule A Manage My Schedule A List

Actions	Status	Status Date	Item Type	Application No.	Registration No.	Appointed No.	Sign By	Supplier Name
Actions View View Certificate Print Form	DRAFT	21/11/2022	ITEM 65	B16-2211-	-	-		-
	REGISTERED	01/12/2022	ITEM 65	B16-2211-	B16-2212-	-		
	PROVISED	25/11/2022	ITEM 65	B16-2211-	-	-		
Actions View View Certificate Print Form	REGISTERED	01/12/2022	ITEM 65	B16-2212-	B16-2212-	-		

Total: 24

Figure 17 Manage My Schedule A List

10. Manage My Schedule A List display (Refer Figure 17).

11. Click on **Actions: View Certificate** with status Registered (A) (Refer Figure 17).

View and Print Certificate

Exemption Certificate Number : B16-2212-271



SALES TAX (PERSONS EXEMPTED FROM PAYMENT OF TAX) ORDER 2018
SALES TAX ACT 2018
CERTIFICATE UNDER THE SALES TAX (PERSON EXEMPTED FROM PAYMENT OF TAX) ORDER 2018

I _____
(Director, Manager, Secretary or any other authorized person)

for _____
(Name of firm or company)

A

Print

Close

B

Figure 18 View and Print Certificate pop up

12. View and Certificate pop up display (Refer Figure 18).

13. Click on **Print** button (A) to print certificate (Refer Figure 18).

14. Click on **Close** button (B) to close pop up (Refer Figure 18).