

INTENSIVE REVISION SEMINAR JUNE 2024 EXAMINATION

In order to assist students who have registered for the Chartered Governance Qualifying Programme (CGQP) in the June 2024 examination, the Institute is organising an Intensive Revision Seminar (IRS) for four subjects to help them prepare for the examination. The Facilitators for IRS are attached (CVs attached).

IMPORTANT

- This is an IRS and as such, students who wish to register for this IRS must already have some knowledge of the contents and syllabi of the subject. The IRS will give some focus on going through past year Questions and Answers.
- The IRS will be held over **40 Hours** via webinar and the Institute is charging a nominal fee of **RM400.00**. The IRS will be held during the weekends from 9.00 am – 3.00 pm.
- Registration fee will be charged as follows:-

Register One Subject	Register Two Subjects	Register Three Subjects	Register Four Subjects
RM400.00	RM800.00	RM1200.00	RM1600.00
Early Bird - RM 350.00	Early Bird – RM700	Early Bird - RM1050	Early Bird - RM1400

- The closing date for registration is **one week before** commencement of the seminars. Registration will be accepted on a first come first served basis.
- MAICSA reserves the right to reschedule or cancel the IRS if the enrolment is below 10 in number.
- Your registration will only be confirmed when payment of the fee has been received.

REGISTRATION FORM

Please mail / fax or email this form to:

Students & Education Department, Bangunan MAICSA, No 57 The Boulevard Mid Valley City, Lingkaran Syed Putra, 59200 Kuala Lumpur. Tel: 03-2282 9276 ext 705, 706, 707, 708 & 709 Email: students@maicsa.org.my Fax: 03-2282 9281.

Please complete and return with payment to the MAICSA Secretariat **one week** before the commencement of the seminars.

Mr/Ms (as per I/C): Student Reg No:

Tel No (Mobile): Email:

SUBJECT	LECTURER	(√)	DATE
Corporate Governance	Dr Ahmed Razman Bin Abdul Latiff		March 2, 3, April 27, 28, May 4,5,18, 19
Company Secretarial Practice	Ms Nandita K K Choudhury FCIS(CS)(CGP)		Feb 3, 24, March 9, 23, April 6, 20, May 4,11
Interpreting Financial Accounting & Information	Dr Suraiya Binti Ibrahim		Feb 17, 24, 25, March 10, 17, 24, April 6, 21
Boardroom Dynamics	Dr Hanita Binti Kadir@Shahar		Feb 17, 24, March 9, 30, April 6, 27, May 4, 11

PAYMENT DETAILS

Mode of Payment :

1. Online Payment – www.maybank2u.com.my
2. Direct Transfer – MBB 5144-8630-1427
3. Credit Card – Fill up the payment details form below and email to students@maicsa.org.my

Card No : _____
 Name on the Card : _____
 Signature of Cardholder : _____

Bank : _____
 Expiry Date : _____

THE OFFICIAL RECEIPTS WILL BE EMAILED TO STUDENT

FOR OFFICE USE ONLY
 RECEIPT NO:
 DATE:

PROFILE OF FACILITATORS

DR AHMED RAZMAN ABDUL LATIFF

Dr. Ahmed Razman Abdul Latiff is an Associate Professor of Putra Business School, Malaysia. He earned his Bachelor of Art (Honours) in Accounting & Finance from Lancaster University, UK, Master of Accountancy from Nanyang Technological University, Singapore and Master Research in Accounting & Financial Management from Lancaster University, UK. He also has a PhD from Liverpool John Moores University, UK.

He is an Associate Member of Malaysian Institute of Accountants (MIA). He is an HRDF Certified Trainer and also the speaker on Corporate Governance, Risk Management and Integrated Reporting for The Malaysian Institute of Chartered Secretaries and Administrators (MAICSA) and Companies Commission of Malaysia (SSM). He is the Vice President (Finance) of Case Writers' Association of Malaysia (CWAM) and Vice Chairman of Movement for Monetary Justice (MMJ). He is a Nominating Committee Member for Asian Entrepreneurship Award which is based in Japan. He provided consultations on strategic planning, risk management and corporate governance to government agencies and private sectors. He is active on mass media talking on the latest economic and financial management issues.

DR SURAIYA IBRAHIM

Dr Suraiya Ibrahim is a senior lecturer of Management Accounting Practices at Universiti Malaysia Perlis. She is also a Chartered Accountant of the Malaysian Institute of Accountants (MIA). She is experienced in teaching and learning for 15 years and working in the industry for 11 years. She coordinates research in the area of management accounting practices and governance and holds several grants from KPT and industries as a co-researcher. Her research interest includes management accounting and control (MCS), performance management system (PMS), governance, accountability and institutional sociology and digital accounting.

Dr Suraiya is an expert on the management accounting and control in the government and non-government sectors (Universities, Federal & State Government, Humanitarian and Medical Relief NGO, and Private Sector), particularly on governance and its best practices. She has published articles in various academic journals and presented at conferences local and international. Dr Suraiya teaches courses for undergraduate and postgraduate such as business accounting, managerial accounting, international accounting, asset management, principles of finance and principle of accounting. She holds a PhD (Management Accounting & Practices) from Universiti Sains Malaysia.

DR HANITA KADIR@SHAHAR

Dr Hanita Kadir@Shahar is currently a senior lecturer at the Faculty of Finance, in the School of Economics, Finance and Banking of Universiti Utara Malaysia (UUM). She holds a Doctor of Philosophy degree in Finance from Universiti Utara Malaysia and is an "Associate Member" of the Malaysian Finance Association. Hanita holds a Master of Science in Finance from UUM, and a Bachelor of Science in Business and Economics (Finance Major) from Lehigh University, Pennsylvania, United States. She teaches Corporate Governance, Corporate Finance in both Postgraduate and Undergraduate programs at the Faculty. She has 20 years of teaching and research experience in several areas namely Corporate Governance, Corporate Finance, Ethics and Islamic Finance. She has successfully completed several national grants and agencies and published her work in leading indexed journals.

MS NANDITA CHOUDHURY FCIS(CS)(CGP)

Ms Nandita Choudhury is presently a member of the Council as well as the Honorary Secretary of the Institute. She was first elected to the MAICSA Council in June 2015, re-elected as a Council member in June 2017, and served as a Council member until March of 2020. Upon her resignation as a Council member in March of 2020, she went on to take up the position of the Chief Executive of MAICSA (CE) and served in this position from April 2020 to July 2022. She was subsequently co-opted as the Council member and appointed as the Honorary Secretary of the Institute with effect from August 2022. Prior to taking up position of CE, Nandita had served in various Committees of the Institute, some of which, amongst others, were the Practising Certificate Committee, Constitutional Task Force, Conference Organising Committee, Editorial Board, Thought Leadership Committee as well as the Technical Compliance and Governance Committee. She was also one of the representatives, on behalf of the Institute, on the CPCF Secretarial Practice Sub-Committee set up by the Companies Commission of Malaysia.

Nandita had also been selected as Trainer under the Training Department of MAICSA and had been a presenter at several of the Students Conferences organized by the Institute in Collaboration with various Universities in the Klang Valley. She is currently Deputy Chairman of the Education Committee and Editorial Board, and also a Committee member of the Membership Committee. She has been elected as one of the representatives, on behalf of MAICSA, on the Corporate Practice Consultative Forum (CPCF) and the CPCF Technical Committee set up by the Companies Commission of Malaysia, and is also the Institute's representative in the Company Secretaries Consultative Group (CSCG). Her professional experience in the company secretarial filed spans a period of more than 40 years in both Private Companies as well as Public Listed Companies. Nandita started her career as a Company Secretary in the legal firm of Messrs Adnan Sundra & Low (ASL) whereat she spent 6 ½ years. Following ASL, she was employed in a commercial Company viz: Nalin Industries Sdn Bhd for a period of approximately 3 ½ years, thereafter she was with Messrs Shearn Delamore & Co. for a period of 10 years after which she joined PFA Corporate Services Sdn Bhd (PFA), an associate of Deloitte Kassim Chan.

In 2005 she established her own Company under the name of Attentus Corporate Services Sdn Bhd and had been successfully providing Secretarial and other related services. She was also Guest Speaker at seminars organised by seminars conveners and had conducted Training for Public Listed Company Directors under the Bursa Malaysia Accredited Programme (CEP). Prior to taking up her position as CE, Nandita had also been lecturing on a part time basis at Tunku Abdul Rahman University College (now known as Tunku Abdul Rahman University of Management and Technology (TAR UMT) as well as the Open University. Since her resignation as CE, she has resumed her lecturer at TAR UMT and the Open University. She is also providing consultancy services to several organisations.