

Certificate in Corporate Compliance and Governance

About the Programme

London Education Foundation (Trading as KCB Global), in collaboration with the Malaysian Institute of Chartered Secretaries and Administrators (MAICSA), offers you the opportunity to gain industry-relevant knowledge and employer-valued skills, preparing you for a successful career in governance and beyond.

This programme provides a direct route towards the MAICSA Chartered Governance Qualifying Programme, whilst also providing an excellent foundation on which to build knowledge.

Who should join?

- Individuals looking to embark on a career in corporate administration and governance.
- Current company secretaries seeking to expand their knowledge and gain practical insights.
- Professionals within organisations who want to strengthen their understanding of good governance and compliance.
- Solicitors or accountants who need to stay updated on corporate matters to better advise their clients.

Modules

- The Company
- Corporate Compliance & Administration
- Corporate Governance
- Meetings

Minimum entry requirement

SPM, A-Levels, or equivalent qualifications

Duration

8 months

Note: The delivery schedule of the CCCG certificate programme is subject to the achievement of the required student quota

Successful students will be awarded a joint
**Certificate from The Chartered Governance
Institute UK & Ireland (CGIUKI)**

Enhance your skills, empower your career!

FEE STRUCTURE

REGISTRATION FEE | RM750

- Course fee excludes registration fees.
- Full payment is required upon registration.

2026 1st Batch

<i>MODULE(S)</i>	<i>STUDY PERIOD</i>	<i>EARLY BIRD-FEE (RM)</i>	<i>EARLY-BIRD PERIOD</i>	<i>NORMAL FEE (RM)</i>
1 & 2 <ul style="list-style-type: none"> • The Company • Corporate Compliance & Administration 	APRIL 2026 - AUGUST 2026	RM4600	UNTIL 18 MARCH	RM5000
3 & 4 <ul style="list-style-type: none"> • Corporate Governance • Meetings 	AUGUST 2026 - NOVEMBER 2026	RM4600	UNTIL 30 JUNE	RM5000

2026 2nd Batch

<i>MODULE(S)</i>	<i>STUDY PERIOD</i>	<i>EARLY BIRD-FEE (RM)</i>	<i>EARLY-BIRD PERIOD</i>	<i>NORMAL FEE (RM)</i>
1 & 2 <ul style="list-style-type: none"> • The Company • Corporate Compliance & Administration 	OCTOBER 2026 - FEBRUARY 2027	RM4600	UNTIL 31 AUGUST	RM5000
3 & 4 <ul style="list-style-type: none"> • Corporate Governance • Meetings 	FEBRUARY 2027 - JUNE 2027	RM4600	UNTIL 31 DECEMBER	RM5000

MIEPS Registration Guidelines

The following guidelines provide information and instructions to assist users in registering as MAICSA Students.

Click [here](#) to register as MAICSA student.

Customer Portal > Click **'Take Me There!'** button under **Student** > Click **'Apply Now'** for Studentship New Registration

1.1 Fill in Profile Details Section

Feature Description: Basic details are auto-populated. Users should complete any remaining fields before clicking 'Next'.

The screenshot shows the 'STUDENTSHIP APPLICATION' page. At the top, a breadcrumb trail reads 'HOME > STUDENT > STUDENTSHIP APPLICATION'. Below this, a message says 'Please fill in the information below to submit your application.' A progress bar at the top of the form area has four steps: 1. Profile Details (highlighted in blue), 2. Education, 3. Employment, and 4. Attachment. The main content area features a large grey circle with a white person icon and a plus sign, with the text 'Upload Profile Picture' below it. Underneath is the 'Personal Information' section with the following fields: 'I Am *' (a dropdown menu with 'Guest' selected), 'Title *' (a dropdown menu with 'MISS' selected), 'Name (As Per NRIC/Passport) *' (a text input field containing 'Isya 9th Testing Account'), and 'Nationality *' (radio buttons for 'Malaysian' (selected) and 'Non-Malaysian').

1.2 Fill in Education Section

Feature Description: Allow the addition of multiple qualification records.

The screenshot shows the 'Education' section of the registration form. The progress bar at the top has four steps: 1. Profile Details, 2. Education (highlighted in blue), 3. Employment, and 4. Attachment. The main content area is titled 'Degree or Postgraduate Qualification' and includes an 'Add New Record +' button. Below this, a note states: 'Please add ALL academic, vocational and professional qualifications obtained AFTER leaving school – showing the discipline, awarding body, class/grade obtained and the date obtained (Earliest first)'. A section titled 'Qualification Info 1' contains the following fields: 'Institution *' (dropdown menu with 'HELP UNIVERSITY' selected), 'Study Method *' (dropdown menu with 'FULL TIME' selected), 'Academic Qualification *' (dropdown menu with 'CA: CHARTERED ACCOUNTANT' selected), and 'Institution Grade *' (dropdown menu with 'First Class' selected). A red minus sign icon is visible in the top right corner of the 'Qualification Info 1' section.

1.3 Fill in Employment Section

Feature Description: Enable entry of referee details for the current employment role only.

The screenshot shows a form section titled "Are you currently working in this role?". Below the title is a checked checkbox and a note: "Referee information is required if you wish to apply for the Fast Track programme". The form contains several input fields: "Referee Name" and "Referee Designation" are text boxes; "Referee Signature" and "Company Stamp" are accompanied by "Choose Files" buttons; "Referee Signature Date" is a date picker with a "Choose..." dropdown and a calendar icon.

1.4 Upload Attachment

Feature Description: Users can upload attachments in commonly accepted file formats (PDF, JPG, PNG, DOCX).

Disability-related attachments are mandatory when 'Yes' is selected in the Disability field. Education-related attachments must be provided for each education record added, and employment-related attachments are required for every employment record.

The screenshot shows the "Attachment" section with five categories, each with a "Choose Files" button and a list of sample files with delete icons:

- Identity Card / Passport Copy ***: pdf_sample.pdf
- Resume/CV/Job Description**: Stamp_Sample.png
- Offer / Recommendation Letter**: test.jpeg.jpeg
- Education Transcripts**: powerpoint_sample.pptx
- Professional/Education Certificates ***: excel_sample.xlsx

Note:

Required attachments (Certified True Copies):

- CTC – IC (MyKad)/Passport
- CTC – Academic transcript (if any)
- CTC – SPM/STPM/Diploma certificate